

# Universitat Autònoma de Barcelona (UAB)

## The company

Address	Campus UAB - Bellaterra, Cerdanyola del Vallès (Barcelona)
Type of business	University
Professional work trainee will get experience in	International Relations Office / Support to International Students at the International Welcome Point

## Trainee's profile

Languages required	English - level C1 Spanish - level C1
Computer skills	Microsoft Office applications

## Job description

Job content	<ul style="list-style-type: none"><li>● Support to international students (registration, info about accommodation, etc.)</li><li>● Legal support on immigration procedures</li><li>● Logistical support on internal procedures</li><li>● Email and phone call assistance to international students</li></ul>
Notes	It is mandatory to have medical insurance