

Italian Chamber of Commerce in Czech

The company

Location	Husova, 25, Prague 1
Contact	Andrea Kunová, andrea.kunova@camic.cz Tel. +420222015302
Type of Business	Services, Business Support, Business promotion, Marketing
Professional Work Trainee will gain experience in	Business promotion, Sector-based analysis, Business strategies, Business development
Application period	always 60 days before the internship's beginning

Trainee's profile

Language/s required	Italian (as a mother tongue) mandatory, English mandatory, Czech or other languages plus
Faculty/Education	Economics, Business Administration, Marketing
Computer skills	Office user (Word, Excel, Power Point..)
Skills required	Proactivity, self-reliance, team and goal-orientation, good manners.

Job description

- The intern will work as support to the Chamber activities focused on the internationalisation of enterprises, concerning both support to single requests by the companies and also as active participation in B2B events and business promotion.

The Candidate will be responsible for the correspondence and all the connected activities to the direct business support to the enterprises. Moreover the trainee will work in a complex range of activities, that will include:

Job content

- Support to partner research activities (setting target, matching, evaluation of compatibility between partners based on specific criteria, etc.), support to juridical and financial company analysis of Czech and Italian enterprises;
- Support in preparation and development B2B events;
- Groundwork for specific reports, research, strategic data analysis (balance sheets and performing indexes information) of local enterprises in order to identify the best business partners;
- Support to the creation of reports on the Czech Republic from the socio-economical point of view and sector-based analysis;
- Update of the record for the incoming requests
- Notes (benefits, help in finding accommodation, required visa...): no visa required for EU-citizens. We could help with an advice for finding accommodation

Scholarships

Scholarships are available for graduate/master/undergraduate students. Refer to wea@unicatt it for any request related to the scholarship regulation