

EnGrande Barcelona - Budget Places

The company

Location	Barcelona
Type of business	Online Travel Agency
Professional work trainee will get experience in	Junior Account Manager (Italian Team)
Internship dates	5-6 months,

Trainee's profile

Languages required	Italian native level mandatory. Any other European language is a plus, Spanish and English are especially welcome.
Computer skills	Comfortable with MS Office package and Gmail (Gdocs, Gcalendar, Gsites)
Required skills	Organized - ideal candidate will handle a large volume of data and many informatics tools

Job description

At Budget Places we are dedicated to consistently offer the best value for monet accommodation to cost conscious travellers. We understand though that nothing can be achieved unless we have great people, and we are committed to build a team of intelligent and analytic professionals who support each other, enjoy thier work and want to contribute value. The successful candidate is someone who thrives in a fast-paced and challenging environment, has a passion for travel and for proactive employee development and builds strong relationships with all employees.

Job content

Main responsibilities:

- Communication by phone and email with hoteliers to assist them
- Hotel Support: follow up on cancellations, over bookings and complaints
- Technical support: update pictures, review profiles, reset passwords and extraner calendar training
- Benchmark tasks: monitor the rate parity and locate the best rates and increase availability
- Account Management: improve commercial relationship and revenue management assessment
- Account Management: improve revenue in your destinations and advise hotels about internet strategies
- Assist Account Management Team where needed

Notes

- › Salary: 400 euro/month + Extra 1 day off per month
- › Working hours: 9.00 - 5.30/6.00 (30 min / 1 h lunch break)