

# Computer Futures

## The company

Location	Amsterdam, the Netherlands
Type of business	Recruitment
Job function	Sales, Recruitment, Business Development and Communication

## Trainee's profile

Languages required	English and Italian
Education	Enrolled in a university study program
Computer skills	Skilled wouth Microsoft Office products
Required skills	Pro-active, communicative and result-driven

## Job description

### Job content

Are you looking for a challenging internship in one of the fastest developing markets? Computer futures, part of SThree Holding is giving you this opportunity. To support Computer Futures and its growth we are looking for a Data Management & Sourcing intern with fluent Italian skills.

## Job content

Computer Futures (CF) is an international organization that is concerned with the mediation of high level IT professionals. With 55 offices in 21 countries worldwide CF is one of the biggest players in the market.

As intern data management you will be occupied in gathering, structuring and reporting information that will contribute to valuable insights with regard to our candidates and clients, data-entry and data analytics.

Additionally you will play a role in the qualification of Italian-speaking candidates.

For a recruitment agency the database is of major importance. After all, all information about our candidates and clients is saved here. The quality of our database is very important for us, therefore it needs to be as "clean" as possible. During your internship you will learn how to work with Salesforce and learn how to structure the information. The internship is based in Amsterdam, with the possibility to work in our Rotterdam office once a week.

### **Activities:**

- Gathering, structuring and reporting of information
- Data-entry en Data-Analytics
- Retrieval of specific data from the database
- Sourcing candidates, qualifying them and adding them to the database.

## Job content

### Ideal candidate:

- Native Italian with good English skills
- Currently enrolled in a study program
- Motivated personality with an eye for detail
- Good communicative skills
- The ability to roll up your sleeves
- Good MS Office skills
- Analytical skills

### What's in it for you?

- You get the opportunity to gain lots of knowledge and get to know how business processes work
- The ability to get your way around Salesforce , one of the biggest CRM systems worldwide
- You will gain critical thinking skills
- Solid guidance during your internship
- The ability to start working for Computer Futures after your graduation
- An internship allowance (depending on level, hours and education stage)

More info about CF? [Take a look at our website](#)

## Notes

As an intern enrolled in a university study program we offer an internship allowance of 400 euros a month.