

# Camera di commercio italiana per la Svizzera

## The company

Location	Zürich, Switzerland
Type of business	Association
Job position	Marketing, communications, events, trade and commerce

## Trainee's profile

Languages required	Italian (at least B1) and German (at least B1)
Faculty	All admitted
Computer skills	Microsoft Office
Required skills	Flexibility, determination, accurateness

## Job description

### Job content

Updating database, recall actions, mailings, writing and translating of texts, proofreading of texts, market research of various industry sectors, event and workshop organization, content management, commercial activities, retrieval of Swiss and Italian companies, office work.

### Notes

The traineeship is not payed, no accommodation offered. Health insurance is to be organized by the trainee.